



## **Overview**

Lockhart Power Company, founded in 1912, has sustainably and reliably served its community for over 100 years. Our goal is to provide reasonably priced, dependable power service to our customers and partners in Union, Cherokee, Chester, Spartanburg, and York counties in South Carolina. We take pride in knowing our customers and giving them the personal attention they deserve, and we respond quickly to emergencies and power outages when they rarely occur. We further devote ourselves to providing dependable and cost-effective service to our industrial company customers.

Lockhart Power has an opening for a qualified Warehouse Specialist. The ideal candidate will have the ability to manage inventory systems, operate a lift truck, and communicate professionally with customers and coworkers. A strong work ethic, positive attitude, and an ability to work in a team environment are essential requirements for all applicants.

## **Job Requirements**

- Communicate over the phone professionally and provide satisfactory customer service
- Ability to inspect, maintain, and operate a lift truck
- Proficiency on a computer with inventory management systems, customer service systems, email, Microsoft Word, and Microsoft Excel
- Shipping and receiving materials and equipment
- Physically able to retrieve heavy materials related to utility construction
- Self-motivated to maintain and organize warehouse grounds and buildings
- Follow all company safety policies and best practices to maintain and promote a safe work environment
- Ability to work in adverse and inclement weather conditions
- Applicant must not be afraid of heights

## **Education/Experience Qualifications**

### **Minimum:**

- High School Diploma or GED
- Forklift certified
- 2 years of experience working on a forklift or in a warehouse environment

### **Preferred:**

- Experience with asset/inventory management
- 5+ years of verifiable forklift and warehouse management experience

**Knowledge/Skills/Abilities:****Minimum:**

- Ability to retrieve and organize inventory materials for daily job activities
- Ability to answer customer service requests promptly and professionally
- Ability to use appropriate PPE for a variety of job tasks
- Ability to safely operate hand tools and power tools as needed
- Must be able to work overtime as needed and assigned
- Ability to work with individuals from diverse cultural and socio-economic backgrounds

**Preferred:**

- Knowledge and experience with ordering materials and maintaining inventory stock levels
- Electrical wiring skills including conduit installation
- Experience using outage management and customer service management software

**Physical Requirements:**

- Frequent lifting/carrying (50+ lbs.)
- Frequent pushing/pulling (50+ lbs.)
- Frequent handling/gripping/bending/stooping
- Ability to work at elevated heights off a ladder and climb stairs
- Ability to stand and / or work on feet for extended periods (minimum eight hours in one shift)
- Ability to work outdoors / uncontrolled climate

Pay negotiable but in the \$19 to \$21 per hour range depending on qualifications and experience, with full benefits.

Interested candidates should email salary expectations and detailed resume to Van Clark.

Lockhart Power is driven to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability.